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Instructions on authorisation
Authorised consignee status

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Instructions for authorised consignee status

An authorised consignee is a business that has been granted an authorisation for simplified transit and which can receive goods arriving under a T or TIR transit procedure into its customs or temporary storage facility. Goods need not be presented at Customs.

The following is required to obtain an authorisation:

- the applicant regularly uses the Union transit procedure and is established in the customs territory of the Union
- the company has not committed any serious infringements of customs or tax legislation
- the applicant has a management system for transport data
- the person responsible for the company's customs matters has practical standards of competence or professional qualifications related to the transit procedure
- the authorised consignee presents the transit declaration data electronically to Customs

Ending the transit procedure

The authorised consignee can receive consignments either as T transits or as TIR transits, depending on the authorisation.

An authorised consignee must send an arrival notification of all incoming goods to the customs electronic transit system before unloading the goods. The message should include the condition and presence of all affixed seals as well as all possible incidents during transport, written down in box no. 56 of the TAD.

Condition of the seals

If the seal mentioned in the TAD (boxes D or F) is missing or broken when the transport unit arrives, the authorised consignee must contact the Customs Electronic Service Centre before unloading (Tel. 0295 5207).

Permission to unload

When unloading permission has been received from the customs electronic transit system, the authorised consignee can remove any possible seals and start the unloading of the goods. The goods must be inspected by comparing them to the data in the unloading permission or in the TIR Carnet.

Unloading report

An authorised consignee must immediately, or no later than on the third day from the arrival of the goods, send an unloading report message to the customs electronic transit system. The unloading report must especially contain the following data: possible excess goods, missing goods as well as replacement goods and other possible breaches of regulations, such as differences between the data in the TIR Carnet and the unloading permission. The authorised consignee must archive the TADs and appendices, pertaining to the received consignments, so that they are available to Customs.

When goods are received at the customs warehouse, they must be placed under the customs warehousing procedure within 24 hours of receiving the goods.

Discharging the TIR Carnet at Customs

The paper TIR Carnet is discharged at the customs office upon presentation of the authorised consignee's unloading report.

Certificate of arrival

On request by the carrier, the authorised consignee must present a certificate of arrival in accordance with Annex 72 - 03 in the Delegated Act of the Union Customs Code, for each consignment that has arrived within the time limit and in an unchanged condition.

Fallback procedure

Separate instructions for fallback procedures are available on the [Customs website](#)