

Completion instructions

Private person's declaration of goods imported from outside the customs and fiscal territory of the EU

1. I wish to declare

Enter what you're declaring. Choose one option. If you're declaring removal goods, use [Customs form no. 1161e](#).

2. Details of the goods to be declared

Similar goods are all entered in one field (for example, five cotton T-shirts). If there are more than one type of goods, enter their corresponding details in field "5. Additional information."

Enter the commodity code of the goods. A commodity code is a number sequence with six or ten digits. Without it, the goods cannot be declared. If the value of the consignment does not exceed 150 euros and it does not contain alcohol, tobacco products, perfumes or eau de toilette products, products subject to restrictions or excise duty, enter the commodity code at the level of at least six digits. Otherwise, enter the 10-digit commodity code. You can look up the commodity codes in [Fintaric](#) or ask the [Customs Information Service](#).

In the goods description, please specify what the goods are, and the material that they are made of (e.g. cotton T-shirt).

Enter the country of manufacture as the country of origin. If you don't know the country of manufacture, enter the country of dispatch.

Enter the price of the goods without transport costs. If the transport costs are included in the price of the goods, enter the price paid for the goods. Enter the price in the currency shown on the order confirmation or other document, and specify the currency. If you're declaring several goods of the same kind in the same field, enter the total price paid for them. If the declaration involves repairs subject to a charge, enter the cost of the repairs.

Enter the number of items or pairs, if the goods are clothing or shoes. If you are declaring e.g. a pair of shoes, enter 1 as the total.

Value added tax rate

The general value added tax rate is 25,5%. A reduced VAT rate is applied for example to books, foodstuffs (14%) and newspapers (10%). If needed, ask the Tax Administration about the VAT rate.

3. Consignment details

Enter the country of dispatch, i.e. the country from where the goods were originally sent.

3.1 Consignment details, postal consignments

You can find the arrival ID and the handling fee payable to Posti in the notice of arrival from Posti. Information on the handling fee is requested because you have to pay VAT on the fee. If the consignment is delivered by Åland Post or some other transport company, do not enter anything for "Posti's handling fee."

3.2 Consignment details, transport company other than Posti

If the consignment is delivered by some other transport company, you can find the consignment details in the transport company's arrival notice.

4. Declarant details

The declarant is usually the consignee (recipient) of the goods. If you're declaring goods on behalf of someone else, enter your own details here and the consignee's personal details and address in field "5. Additional information."

If you don't have a Finnish personal identity code, provide your date of birth (dd.mm.yyyy) and citizenship.

Enter the address details in Finland.

Enter the telephone number or email address that Customs can use to contact you if required.

Appendices

You should attach at least the arrival notice and the order confirmation or some other document that shows the contents of the consignment and the values and quantities of the goods.

You should also attach any other documents relating to the declaration (such as a certificate of student status certified by the educational establishment, proof of the goods being exported for repairs or replacement, document concerning preferential treatment, other proof or authorisation). Check the box to indicate what kind of document you are attaching.