

Completion instructions

Private attestation by importers of composite products

Part I – Description of consignment

I.1 Consignor/Exporter

Indicate the name and address, country and ISO country code of the natural or legal person despatching the consignment. This person must be established in the third country where the place of dispatch is located.

I.2 Attestation/certificate reference

Provide the unique code of the certificate. This can be any unique combination of letters and numbers that you have assigned to this certificate.

I.2a IMSOC-reference - optional

I.5 Consignee/Importer

Indicate the name and address, country and ISO country code of the natural or legal person to whom the consignment is intended in the Member State of destination.

I.6 Operator responsible for the consignment – optional

Indicate the name and address, country and ISO country code of the operator responsible for the consignment in the EU. This operator may be the same as indicated in box I.5.

I.7 Country of origin

For products: indicate the name and ISO country code of the country where the goods were produced, manufactured or packaged.

I.8 Region of origin– optional

Where relevant, indicate the code of the approved regions, zones or compartments as indicated in the Official Journal of the European Union.

I.9 Country of destination

Indicate the name and ISO country code of the Member State of destination of the products.

I.10 Region of destination– optional

See box I.8.

I.11 Place of dispatch – optional

For products: indicate the details of the establishment dispatching the products to the EU, and the establishment's registration or approval number.

I.12 Place of destination

Indicate the name and address, country and ISO country code of the place or warehouse where the consignment is being delivered for unloading.

I.13 Place of loading – optional

Indicate the name, address and category (for example, establishment, port or airport) of the place where the products are to be loaded in the means of transport for the journey to the European Union..

I.14 Date and time of departure

Indicate the date when the means of transport departs (aircraft, vessel, railway or road vehicle).

I.15 Means of transport – optional

Select one or more of the following means of transport for the goods leaving the country of dispatch, and indicate the necessary identification:

I.16 Entry Border Control Post – optional

Indicate the name of the BCP of entry into the Union.

I.17 Accompanying document

Indicate the type of required document: for example commercial documents.

Indicate the unique code of required accompanying documents and country of issue.

Commercial document references: indicate for example the air waybill number, the bill of lading number or the commercial number of the train or road vehicle.

I.18 Transport conditions

Indicate the category of required temperature during the transport of products. Indicate “chilled” when shelf-stable composite products are transported under controlled temperature due their organoleptic characteristics, as in the case of e.g. chocolate.

I.19 Container number/Seal number – optional

Indicate the container number (e.g. container or trailer) and seal number.

I.20 Certified as or for

Select (tick) products for human consumption.

I.22 For internal market

Tick this box where consignments are intended to be placed on the Union market.

I.24 Total number of packages

Indicate the total number of packages in the consignment.

I.26 Total net weight/gross weight (kg)

The total net weight is the mass of the goods themselves, without immediate containers or any packaging. Indicate the total gross weight, i.e. the aggregate mass of the goods, plus immediate containers and all their packaging, but excluding transport containers and other transport equipment.

I.27 Description of consignment

If the consignment contains several products, clearly indicate the details of each composite product separately. The products can be numbered, for example. For each product, indicate the CN code, type of packaging (e.g. plastic wrapping, cardboard box), net weight of the individual product, nature of commodity (e.g. sauce) and production establishment (registration number or address of the establishment where the final composite product was produced).

Select (tick) “Final consumer” if the products are packaged in consumer packages.

Part II – Attestation

II.a Attestation reference

The code you have indicated in box I.2.

I, The undersigned

Indicate the name, address and full details of the importer (representative of the importer, see box I.5)

1. The declaration begins here
2. Declaration that the product need not be transported or stored under controlled temperature (e.g. chilled), unless the shelf-stable composite products concerned need to be transported chilled due to their organoleptic characteristics, as in the case of e.g. chocolate.
3. Declaration that the product does not contain the said ingredients. Cross out the ingredients that the product does not contain (gelatine, collagen or highly refined products (Regulation (EC) No 853/2004)).
4. Indicate the ingredients of plant and animal origin contained in the product and list them in descending order of weight. You draw up the list on a separate enclosure that contains a reference to the related private attestation. In such a case, a reference to the enclosure must be indicated here.
5. For each **product of animal origin**, indicate the EU-approval number of the establishment of origin and the country where the establishment is located.
6. Declaration that the **processed ingredients of animal origin** contained in the composite product originate in countries which are listed in Commission Decision 2011/163/EU and authorised to export the said processed product of animal origin to the EU (or they originate in an EU Member State).
7. Declaration that the country of origin of the composite product(s) meets the requirements listed under this item.
8. Declaration that the establishment that produced the product fulfils the hygiene requirements laid down in Regulation (EC) No 852/2004.
9. Declaration that the product has been produced in compliance with the maximum residue levels for pesticides and contaminants allowed in the EU.
10. Declaration regarding what treatment any **milk products** contained in the product have undergone. Cross out the alternatives that do not apply to the product
11. Declaration regarding what treatment any **egg** products contained in the product have undergone. Cross this item out if the product does not contain egg products.

Date in the format dd.mm.yyyy

Stamp of the company

The undersigned's position in the company

Signature using a different colour than the colour in which the attestation is written