

Private person's declaration for sending goods from Åland to mainland Finland

Fill in all applicable fields.

1. Details of the declarant, i.e. the consignor

Enter your first name and surname.

Enter your personal identity code. If you don't have a Finnish personal identity code, provide the date of birth and citizenship instead.

Enter your street address, postal code and town/city.

Enter a telephone number that Finnish Customs can use to contact you if required.

Enter an email address that Finnish Customs can use to contact you if required.

If you make a declaration, but you're not the consignor nor the consignee, enter your own details here.

2. I wish to declare

Enter what you're declaring. Choose one option.

3. Consignee's details

Enter the consignee's first name and surname or the company's name

If the consignee is a private person, provide the personal identity code. If the consignee is a company, enter the Business ID.

Enter your street address, postal code and town/city.

Enter a telephone number that Finnish Customs can use to contact you if required.

Enter an email address that Finnish Customs can use to contact you if required.

4. Details of the goods to be cleared

Enter the date of dispatch, i.e. the date the consignment is sent.

Enter the details of the goods to be cleared. Similar goods are all entered in one field for example, five cotton T-shirts under Goods item 1"). Assorted goods are entered in their own fields ("Goods item 1" and "Goods item 2"). If there are more than two types of goods, enter the details for them in field "5. More information."

Enter a description of the goods; what is it (e.g. a t-shirt).

Provide the price paid for the goods. If you're declaring several goods of the same kind in the same field, please enter their total price. If, for example, the consignment contains five T-shirts, you should provide the total VAT-free price of the five T-shirts. If the declaration involves repairs subject to charge, enter the cost of the repairs.

Value added tax rate

Select the value added tax rate. The general value added tax rate is 25,5%. A reduced VAT rate is applied to, e.g., foodstuffs (14%) and books (10%).

If the goods are used, please enter the year of manufacture. If you don't know the year of manufacture, provide an estimate.

5. More information

If you're sending several goods, enter the same details here as in field 4. (goods description, price exclusive of VAT, VAT rate, year of manufacture of the goods).

If you're declaring on someone else's behalf, enter the person's name in Finland, citizenship and personal identification code. If the person you're representing is a foreign citizen, enter the person's date of birth instead of the personal identification code.

If you're declaring alcoholic beverages or a vehicle, enter here more information on these goods. Declare the alcohol amount in litres and alcohol per cent by volume (ABV). If you're declaring a vehicle, enter the vehicle's identification number (VIN) and attach a copy of the vehicle's registration certificate.

Date and signature

Enter the date and sign the form. Provide also your name in block letters.

Appendices

Attach to the declaration at least the order confirmation or some other document indicating the contents of the consignment as well as values and amounts.

If you have some proof of the goods being exported for repairs or replacement attach that as well.