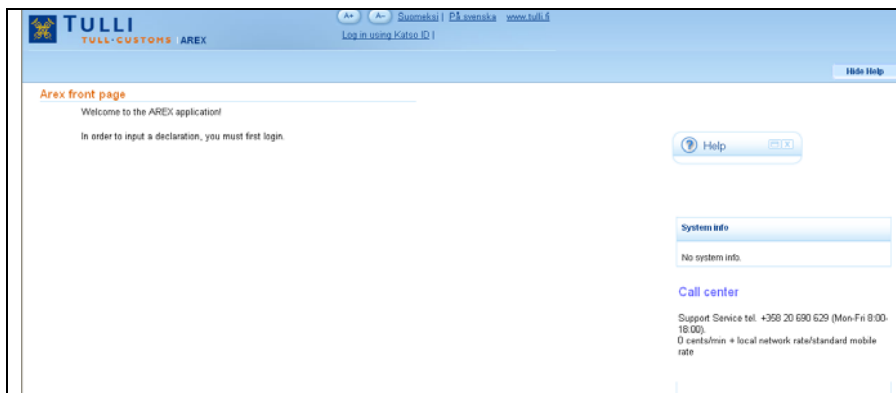


WEB AREX: User's Instructions and Completion Rules

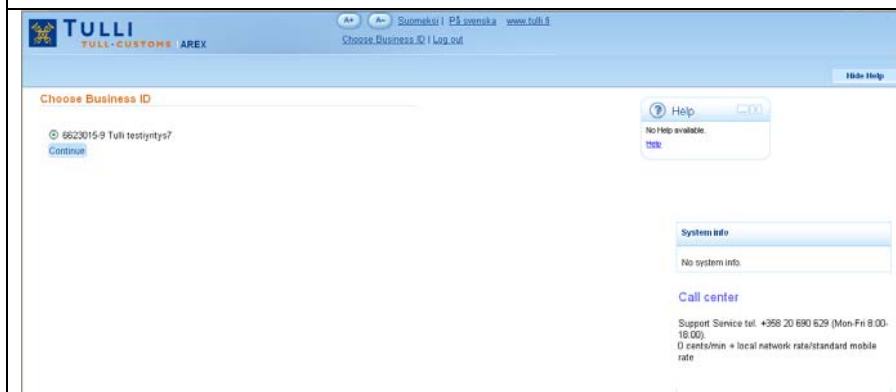


FRONT PAGE

On the front page of the web service, you will find general information on the application, a link to the terms of use and to the user's guide, system info and information on the call centre.

On the front page of the web service, all users can select the language of the user interface (the default language is Finnish; the other alternatives are Swedish and English). Customs' messages to customers will be completed in the language of the selected user interface.

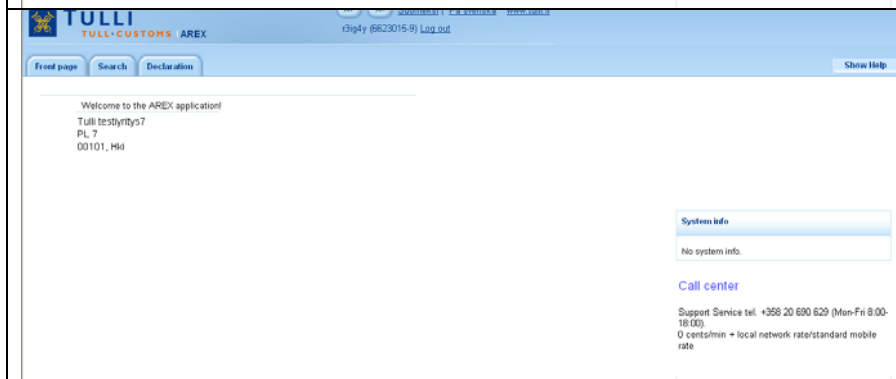
Users can log in to Web AREX by clicking the '**Log in using KATSO ID**' link.



FRONT PAGE (IDENTIFIED USER LOGGED IN USING KATSO ID)

A user who has logged in using the KATSO ID sees a page showing the companies linked to the KATSO ID in question. The declarant must always select from the menu the company in whose name he or she will submit declarations. Change of company requires logout and new identification using the Business ID of the other company.

If there is only one Business ID registered under the KATSO ID, the user should press the '**Continue**' button.



At the top of the page, a holder of the KATSO ID can see the ID used to log in to the web application.

Identified users can see

1. the Search tab, where they can search the declarations they have submitted, using certain search criteria.
2. the Declaration tab, where they can choose among the types of declarations available to them.

The screenshot shows the 'TULLI' customs declaration interface. The 'Basic information' section is active, displaying various input fields for declaration details. A 'Previous' button is located at the bottom of the form.

GENERAL INSTRUCTIONS

The tooltips associated with the fields to be completed will guide the completion of a declaration box-by-box. Tooltips mean contextual help elements that pop up in the hint box that appears when the user moves the mouse cursor over the field to be filled in and clicks the left mouse button.

Any field marked with an asterisk * is mandatory. A field marked with an asterisk in brackets (*) indicates that a condition exists to enter this information.

Formatted texts cannot be inserted into the declaration fields. If formatted text is copied e. g. from a Word document and pasted into a declaration field, the formatting of the pasted text will not be preserved (but the text will remain in the field). However, HTML tags used for formatting, such as , cause an error message even before the declaration can be sent.

Next to the date fields there is a calendar where you can select the desired date. In some date fields, the time shall also be entered. In addition to the selected date, the default time 00:00, which the user must change, is shown in the field. The date can also be entered directly in the date field, in the form dd.mm.yyyy (e.g. 24.08.2009).

By clicking the menu arrow, the user sees the list of the alternatives from which to select. To select the desired alternative, you click it with the mouse. You can also type text in the field, and then you see the alternative beginning with the letter you typed in the field.

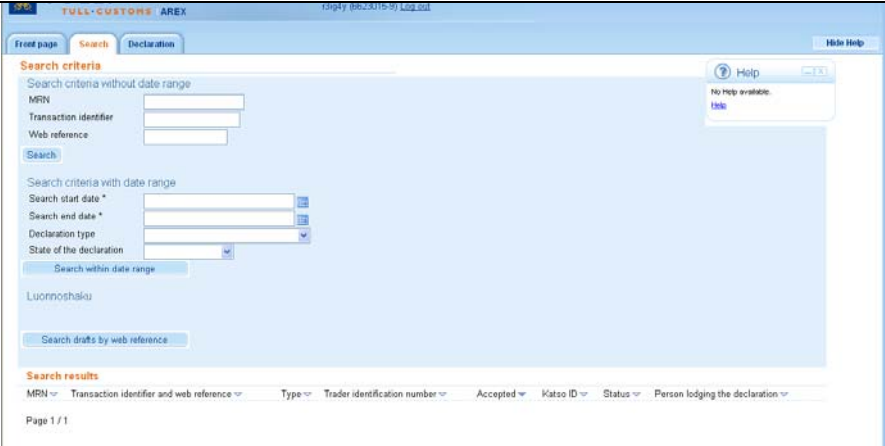
If there is an 'abc' box in the end of a field and when you type at least 2 characters of a code or a code description you'll see a menu where you can select the alternative you want. The application shows all the alternatives with the letter combination you typed. This function is also available for entering the country codes (e.g. if the country of destination is the Russian Federation, you can start by typing ru). The more characters you type the easier it is to find the right alternative.


BUTTONS DISPLAYED IN ALL THE SCREENS

By clicking 'Previous', the user can return to the previous page.

By clicking 'Cancel', you can empty the fields if they were empty before the data was entered. If the fields contained data that had been entered earlier and these data were then changed, clicking 'Cancel' will return the original data.

By clicking 'Next', the user can move to the next page. After clicking this button, the application will display an error message if compulsory data are missing.

	<p>The 'Save' button will also be enabled for identified users allowing them to change information that has already been saved, e.g. when correcting errors. Later in summer 2010, a click on the 'Save' button will also save the data of an unfinished declaration as a draft and the user can continue entering the data later.</p>
	<p>SEARCH PAGE (IDENTIFIED USER LOGGED IN USING KATSO ID)</p> <p>On the search page, declarations can be searched using certain search criteria. The search is only available to identified users.</p> <p>If a declaration reference or a transaction identifier has been entered as a search criterion, the time interval in which the declaration was submitted doesn't need to be set in order to limit the search. In other cases, the start and end dates of the intervals must be set by either entering the date in the format dd.mm.yyyy HH:mm) or by selecting the desired date in the calendar on the side.</p> <ul style="list-style-type: none">• After the search criteria have been entered, start the search by clicking the 'Search' or 'Search within the date range' button <p>It's recommended to use as few search criteria as possible.</p> <p>If the search doesn't return any results or if there are flaws in the search criteria, the AREX application will notify of the error.</p> <p>The search results will be shown in a separate table at the bottom of the page.</p>


TOLL
TULL-CUSTOMS AREX

(316) 466-2400
[Account](#) | [Exit](#) | [Log out](#)

[Front page](#)
[Search](#)
[Declarations](#)
[Hide Help](#)

Declarations

Entry declarations


- Entry Summary Declaration
- Summary declaration
- Arrival notification
- Diversion request import

Storage notifications

- Notification of arrival
- Unloading report

Exit declarations

- Exit summary declaration
- Export manifest presentation
- Exit notification


Help

No help available.
[Link](#)

System info

No system info.

Call center

Support Service tel. +358 20 690 629 (Mon-Fri 8.00-18.00)
0 cents/min + local network rate/standard mobile rate

The search results are shown on the search screen.

The search results show the declaration identifier, which takes you to the main page of the declaration in question.

- In the column, there is a lock, if the declaration is locked. A locked declaration can't be edited, but it can be opened as read-only.
- An incorrect declaration can be corrected by opening the declaration and making the necessary changes. The corrections must be saved and the amended declaration resent to Customs.

At the bottom of the page you see on which search result page you are (e.g. Page 3/6). Using the links you can browse the search results either one page at a time or by moving directly to the first or to the last page.

On the declaration page, the identified user with Katso ID can select the declaration type for a new declaration.

The completion of a new exit summary declaration starts by selecting the **'Exit summary declaration'** tab. The user is directed to the declaration basic information screen.

The completion of a new exit manifest presentation starts by selecting the **'Exit manifest presentation'** tab. The user is directed to the declaration basic information screen.

The completion of a new exit notification starts by selecting the **'Exit notification'** tab. The user is directed to the declaration basic information screen.

Declarations for the entry and temporary storage will be made available in the menu in summer 2010.

The screenshot shows the TULLI AREX web application interface. At the top, there is a header with the TULLI logo, 'TULLI • CUSTOMS | AREX', and user information 'r3ig4y (6623015-9) Log out'. Below the header, there are navigation tabs: 'Front page', 'Search', and 'Declaration'. On the left, a sidebar menu lists '615 Exit summary declaration' (selected), 'Declaration front page', '615 Exit summary declaration', 'Basic information', 'Goods items', and 'Summary and sending'. The main content area is titled '615 Exit summary declaration' and contains a form with the following fields:

MRN	<input type="text"/>
Declaration registration date	<input type="text"/>
State of the declaration	<input type="text"/>
Web reference	<input type="text"/>

615 EXIT SUMMARY DECLARATION, MAIN PAGE (IDENTIFIED USER)

On the declaration main page, the AREX application shows information on processing of an accepted declaration. **No data can be input from this screen.**

The MRN is a unique number issued by the AREX application for every declaration. The MRN is issued by the AREX system upon its acceptance of a correct exit summary declaration.

The declaration registration date is the date when Customs receive and accept the declaration.

The state of the declaration is a data item generated by the AREX system which makes it possible to follow the progressing of the declaration at Customs. Certain states of a declaration or goods item (Error, Control, Rejected by control) require customer's action. A separate instruction has been issued for the correction of a declaration.

Web reference is a reference number issued by the Customs system for a declaration lodged using the web channel. The reference number is generated when a new declaration is saved as a draft through the AREX application for the first time. Saving as a draft will be made available in summer 2010 at the earliest.

The screenshot shows the 'Basic information' page of the AREX system. On the left is a navigation menu with options: '615 Exit summary declaration', 'Declaration front page', 'Basic information' (highlighted), 'Trader's details', 'Transport details', 'Goods items', and 'Summary and sending'. The main area is titled 'Basic information' and contains several input fields and dropdown menus. Under 'Declaration date and time', there is a date field and a 'Place of declaration' dropdown. The 'Specific circumstance indicator' is a dropdown menu. The 'MRN' field is followed by 'Declaration reference number (LRN)' and 'Unique consignment reference number (UCR)'. Below these are 'Total number of items', 'Total number of packages', and 'Total gross mass (kg)'. The 'Transport charges method of payment' is a dropdown. The 'Location information' section includes 'Customs office of exit', 'Agreed location of goods code', 'Agreed location of goods', and 'Customs sub-place (customs office)'. A 'Show Help' button is located in the top right corner of the form area.

BASIC INFORMATION

On the **'Basic information'** page you enter the data concerning the whole exit summary declaration.

The language of communication is the language selected on the AREX front page for the user interface. The default language is Finnish but it can be changed to Swedish or English. You must return to the front page to make this change.

Unique consignment reference number can be declared either for the entire declaration or for each goods item. If the unique consignment reference number is not provided at all, then the 'Produced Documents/Certificates' field must be completed with at least one transport document for each goods item.

Total gross mass must be entered, if the entry for the 'Specific Circumstance Indicator' is not 'E' (authorised economic operator).

Agreed location of goods must be entered, if the 'agreed location of goods' code is not a customs office. If the 'agreed location of goods' code is a customs office, this information is not entered and the customs office code must be entered in the relevant field.

The screenshot shows the 'Trader's details' page in the TULLY Customs AREX system. The page is divided into a sidebar and a main content area. The sidebar contains a list of navigation links: Declaration front page, Basic information, Transport details, Goods items, and Summary and sending. The main content area is titled 'Trader's details' and contains several sections for entering information. The 'Contact person Hide' section has fields for Name, Phone number, and Email address. The 'Declarant Hide' section has fields for Country/TIN/Extension, Name, Name continuation, Street address, Postal code, City, and Country. Below these are sections for Representative, Consignor, and Consignee, each with a 'Show' button. At the bottom of the page, there are buttons for 'Previous', 'Cancel', 'Next', and 'Save'.

TRADER'S DETAILS

On the **'Trader's details'** page, enter the details of the declarant, representative, consignor and consignee.

The person responsible for lodging a declaration, the declarant, must have an EORI number. A separate guidance has been issued on how to apply for EORI. The carrier has the primary responsibility to lodge an exit summary declaration. The declaration may also be lodged by any person who is able to present the goods in question. The carrier or any other person lodging the declaration may appoint a representative.

If the declaration is completed by a representative, enter the representative's details. The representative must have an EORI number as well.

If an exit summary declaration contains several consignors or consignees (the consignor or the consignee is not the same for all goods items), the data is saved on the 'Goods item' screen for each goods item.

The details of the declarant, representative, consignor and consignee can be displayed and completed by pressing the **'Representative Display'**, **'Consignor Display'** or **'Consignee Display'** bar.

Trader's name and address details are only saved if the trader (consignor, consignee) don't have a valid EORI number. If your EORI number is valid trader's name and address details need not be saved. The name and address details will be retrieved from the customer registers of Customs when the declaration is sent to Customs.

The screenshot shows the 'TULLY' Customs AREX system interface. The top navigation bar includes 'Front page', 'Search', 'Declaration', and 'Show Help'. The left sidebar lists navigation options: '615 Exit summary declaration', 'Declaration front page', 'Basic information', 'Basic information', 'Trader's details', 'Transport details' (highlighted), 'Goods items', and 'Summary and sending'. The main content area is titled 'Transport details' and contains two sections: 'Transport route' and 'Seal identifiers'. The 'Transport route' section has a 'Country of routing code(s)' field with a dropdown menu showing 'ab' and a 'Delete' button, and an 'Add line' button. The 'Seal identifiers' section has a 'Seals identity' field with a 'Delete' button and an 'Add line' button. At the bottom, there is a navigation bar with 'Previous', 'Cancel', 'Next', and 'Save' buttons.

TRANSPORT DETAILS

Data relating to the transport of the goods are entered on the '**Transport details**' page.

In the 'Countries of routing' field you enter the codes for the countries through which the goods will be transported from the original country of dispatch to the final country of destination. Countries of routing should be entered where known, but the final country of destination must always be entered on an exit summary declaration. You add routing countries by clicking "**Add line**", and the routing country you added earlier will move above the field. You can remove entered routing countries by clicking "**Delete**".

If there is only one routing country, you don't need to click the 'Add line' button.

If no seals are related to the declaration, this field is not completed.

If there is more than one (1) seal, you add seal identifiers by clicking "**Add line**". The entered seal identifier will move above the field. You can remove an identifier by clicking "**Delete**".

☐ Declaration front page
☐ Basic information
☐ Goods items
☒ Goods item 1
☐ Summary and sending

Goods item 1

Code (*)

Goods description (*)

UN dangerous goods code (UNDG)

Unique consignment reference number (UCR) (*)

Gross mass(kg) (*)

Transport charges method of payment

Consignor Show

Consignee Show

Packages

Kind of packages	Number of packages	Number of pieces	Marks and numbers of packages
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Produced documents/certificates

Code(*)	Number(*)
<input type="text"/>	<input type="text"/>

Produced documents/certificates

Code(*)	Number(*)
<input type="text"/>	<input type="text"/>

Containers

Container identification number

Previous procedure

Previous procedure code	MRN	Goods item number
<input type="text"/>	<input type="text"/>	<input type="text"/>

GOODS ITEM DETAILS

On the **'Goods item'** page, you enter the details of one goods item.

AREX checks directly from the TARIC database that the commodity code is correct.

If an exit summary declaration contains several consignors or consignees (the consignor or the consignee is not the same for all goods items), the data is saved on the **'Goods item'** screen for each goods item. The details of the consignor and consignee can be displayed and completed by pressing the **'Consignor Display'** or **'Consignee Display'** bar.

If goods of one goods item have been packed in several different package types, all the package types must be entered.

After entering the data on one package, click the **'Add line'** button, and the entered data move above the field and you can enter more package details on the same goods. You can remove entered package data by clicking **"Delete"**.

If the goods in the goods item are packed in the same package type, you don't need to use the 'Add line' button.

Produced documents relating to the goods item are not compulsory data in all cases. If you want to enter several produced documents, click the **'Add line'** button.

You can delete an entered produced document from the summary by clicking **'Delete'**.

The container number should only be entered if the goods are containerized. If the goods have been loaded into several containers, click the **'Add line'** button. The entered data move above the field and you can enter more package details on the same goods. You can remove entered container numbers by clicking **"Delete"**.

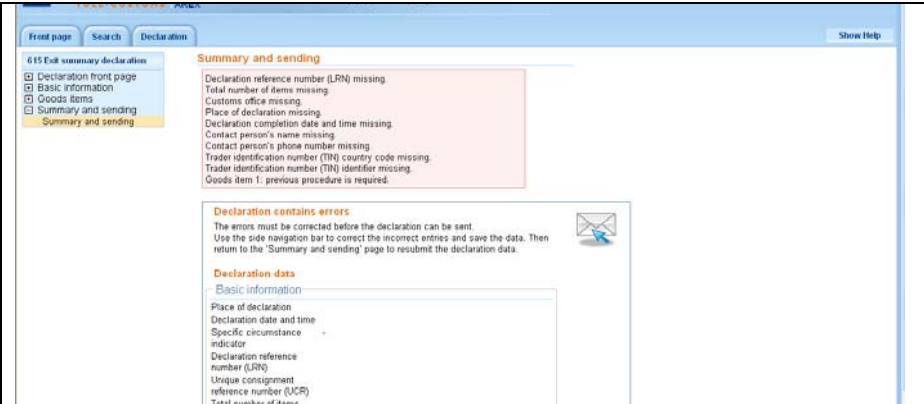
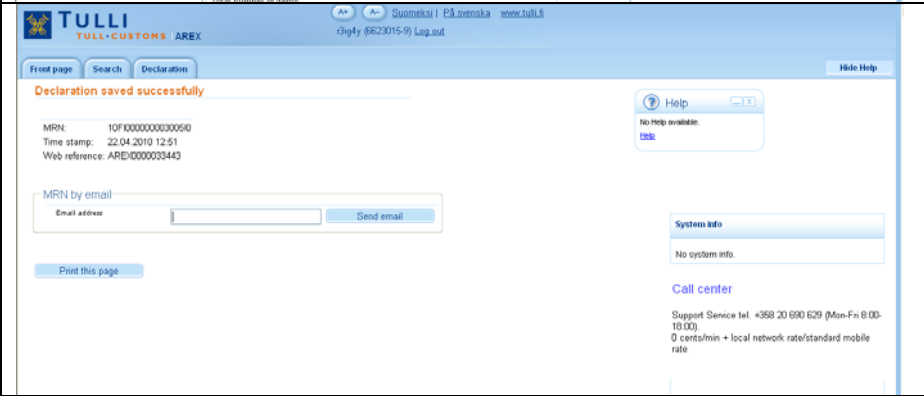
If the goods have been packed into one container, you don't need to use the 'Add line' button.

As regards goods items, 'Previous procedure' means the procedure or another declaration under which the goods arrived at the office of exit. If an exit summary declaration is preceded by an electronic entry summary declaration (code 1702) or an electronic summary declaration for temporary storage (code 1702), the relevant goods item numbers on the declarations must also be entered.

If the declaration covers two or more items, you can add a new goods item by clicking the **'Save and add new item'** button.

'SUMMARY AND SENDING' PAGE

The person who completes the declaration may, if he so wishes, return to the previous screens to amend the details either by **selecting the required page from the side navigation bar** or by clicking the **'Previous'** button. To amend the details, the **'Save'** button of the page in question must be clicked.

	<p>If compulsory data are missing, AREX will display an error message and request the user to correct the errors before resending the declaration.</p> <p>The user can correct the error by using the side navigation to move to the page where the error was detected. You can also move from one page to another by clicking the ‘Previous’ button. To amend the details, the ‘Save’ button of the page in question must be clicked.</p> <p>After correcting the error, the user can resend the declaration by clicking the ‘Send declaration’ button on the ‘Summary and sending’ page.</p>
	

Front page Search Declaration	
547 Export manifest presentation <input type="checkbox"/> Declaration front page <input checked="" type="checkbox"/> 547 Export manifest presentation <input checked="" type="checkbox"/> Basic information <input checked="" type="checkbox"/> Presentation items <input checked="" type="checkbox"/> Summary and sending	547 Export manifest presentation <div> <div>Transaction identifier</div> <input type="text"/> </div> <div> <div>Declaration registration date</div> <input type="text"/> </div> <div> <div>State of the declaration</div> <input type="button" value="v"/> </div> <div> <div>Web reference</div> <input type="text"/> </div>

547 EXIT MANIFEST PRESENTATION, MAIN PAGE (IDENTIFIED USER)

On the declaration main page, the AREX application shows information on processing of an accepted declaration. **No data can be input from this screen.**

The transaction identifier is a unique number issued by the AREX application for every declaration. The identifier is generated by the AREX system upon its acceptance of a correct exit manifest presentation. The exit manifest presentation and exit notification will not be assigned a MRN.

The declaration registration date is the date when Customs receive and accept the declaration.

The state of the declaration is a data item generated by the AREX system which makes it possible to follow the progressing of the declaration at Customs. Certain states of a declaration or goods item (Error, Control, Rejected by control) require customer's action. A separate instruction has been issued for the correction of a declaration.

Web reference is a reference number issued by the Customs system for a declaration lodged using the web channel. The reference number is generated when a new declaration is saved as a draft through the AREX application for the first time. Saving as a draft will be made available in July 2010 at the earliest.

547 Export manifest presentation

Front page Search Declaration Show Help

Declaration front page
Basic information
Basic information
Trader's details
Presentation items
Summary and sending

Basic information

Transaction identifier ^(a)

Declaration reference number (LRN) *

Conveyance reference number ^(a)

Identifier of means of transport ^(a)

Total number of packages ^(a)

Actual office of exit *

Presentation date and time * 22.04.2010 12:54

« Previous Cancel Next » Save

BASIC INFORMATION

On the **Basic information** page you enter the data concerning the whole exit manifest presentation. A manifest presentation can cover several MRNs and goods items possibly related to it.

The language of communication is the language selected on the AREX front page for the user interface. The default language is Finnish but it can be changed to Swedish or English. You must return to the front page to make this change.

Enter either the conveyance reference number or the identity of means of transport.

The total number of packages must represent the total number of packages of all the presentation items (e.g. the packages of the export and transit items to be presented). The total number of packages is equal to the sum of all "Number of packages", all "Number of pieces" and a value of "1" for each declared "bulk".

547 Export manifest presentation

Front page Search Declaration Show Help

Declaration front page
Basic information
Basic information
Trader's details
Presentation items
Summary and sending

Trader's details

Contact person Hide

Name *

Phone number *

Email address

Carrier Hide

Country/TIN/extension *

Name

Name continuation

Street address

Postal code

City

Country

Representative Show

TRADER'S DETAILS

On the **'Trader's details'** page, enter the details of the declarant, carrier and, if needed, the details of the representative.

The person responsible for lodging a declaration, the carrier, must have an EORI number. A separate guidance has been issued on how to apply for EORI.

If the declaration is completed by a representative, the representative's details must also be entered. The representative must have an EORI number as well.

The details of the representative can be displayed and completed by pressing the **'Representative Display'** bar.

If your EORI number is valid trader's name and address details need not be saved. The name and address details will be retrieved from the customer registers of Customs when the declaration is sent to Customs.

Front page Search Declaration

547 Export manifest presentation

- Declaration front page
- Basic information
- Presentation items
 - List of presentation items
 - Presentation item 1**
- Summary and sending

List of presentation items

This declaration covers following presentation items

MRN EU-MRN / muu STC viite

Add presentation item

« Previous Next »

Front page Search Declaration

547 Export manifest presentation

- Declaration front page
- Basic information
- Presentation items
 - List of presentation items
 - Presentation item 1**
- Summary and sending

Presentation item 1

MRN ^(*)

EU-MRN / muu STC viite ^(*)

Total gross mass (kg) ^(*)

Number of packages ^(*)

Number of pieces ^(*)

☐ Leaving entirely

Goods item

Goods item

Add line

Save and create new presentation item

PRESENTATION ITEM

On the '**Presentation item**' page, you enter the details one item to be presented.

Enter in the 'MRN' field the MRN assigned by the Finnish export control system, summary declaration system or transit system to the goods to be presented for exit. A MRN issued by an export control system of another EU country or another export reference can be used as of summer 2010.

The total gross mass may only be used if the MRN to be presented is a MRN issued by the Finnish export control system, otherwise the total gross mass can not be entered. Entering this data is optional.

The number of packages may only be used if the MRN to be presented is a MRN issued by the Finnish export control system, otherwise the number of packages can not be entered. Entering this data is optional.

The number of pieces may only be used if the MRN to be presented is a MRN issued by the Finnish export control system, otherwise the number of pieces can not be used. Entering this data is optional.

The '**Leaving entirely**' entry is to be used only when the MRN to be presented is a MRN issued by the export control system and the item declared in the export declaration leaves entirely. If only part of the item declared in the export declaration is leaving, this field must not be used. When the last part of the item declared in the export declaration is leaving, the 'Leaving entirely' entry should be used for the item to be presented.

The goods item number should only be entered in the 'Goods item' field when the MRN entered in the 'MRN' field and presented for exit was issued by AREX.

If the declaration covers two or more presentation items, you can add a new item by clicking the '**Save and add new item**' button.

Front pageSearchDeclarationHide Help

547 Export manifest presentation

- Declaration front page
- Basic information
- Presentation items
- Summary and sending

Summary and sending

Declaration data

Basic information

Transaction identifier
Declaration reference number (LRN)
Conveyance reference number
Identifier of means of transport
Presentation date and time
Customs office

123456
22042010 456
IMO123
22.04.2010 12:54
FI009800

Contact person

Name
Phone number
Email address

Asta Asiakas
23850
asta.asiakas@tulli.fi

Carrier

Trader identification number (TIN)
Trader identification number (TIN) extension
Name
Name continuation
Street address
Postal code
City
Country

FI6623015-9

Tullin testiasiakas 7
Erottajankatu 2
00100
Helsinki
FI - Finland

Carrier

Trader identification number (TIN)
Trader identification number (TIN) extension
Name
Name continuation
Street address
Postal code
City
Country

FI6623015-9

Tullin testiasiakas 7
Erottajankatu 2
00100
Helsinki
FI - Finland

Presentation item 1

MRN
EU-MRN / muu STC viite
Total gross mass (kg)
Number of packages
Number of pieces
Leaving entirely
Goods items

10FI000000000300510

200.000
20
20
☒
1
2

PreviousNext

Send declarationPrint declaration

‘SUMMARY AND SENDING’ PAGE

AREX creates a summary of the entered data.

The person who completes the declaration may, if he so wishes, return to the previous screens to amend the details either **by selecting the required page from the side navigation bar** or by clicking the **‘Previous’** button. To amend the details, the **‘Save’** button of the page in question must be clicked.

The completed exit manifest presentation is sent to Customs by clicking the **‘Send declaration’** button on the ‘Summary and sending’ page.

The summary can be printed by clicking the **‘Print declaration’** button.

Before accepting the declaration, AREX checks that you have entered the compulsory data.

Front pageSearchDeclarationHide Help

547 Export manifest presentation

- Declaration front page
- Basic information
- Presentation items
- Summary and sending

Summary and sending

If MRN assigned by the AREX system is entered in the export manifest presentation as a reference number, the goods item numbers related to this MRN must also be provided. In other cases, the goods item numbers should not be entered.

Declaration contains errors

The errors must be corrected before the declaration can be sent. Use the side navigation bar to correct the incorrect entries and save the data. Then return to the 'Summary and sending' page to resubmit the declaration data.

Declaration data

Basic information

Transaction identifier

Declaration reference number (LRN)123456

Conveyance reference number22042010 456

Identifier of means of transportIMO123

Presentation date and time22.04.2010 12:54

Customs officeFI009800

Contact person

NameAsta Asiakas

Phone number23850

Email addressasta.asiakas@tulli.fi

Carrier

Trader identificationFI6623015-9

If compulsory data are missing, AREX will display an error message and request the user to correct the errors before resending the declaration.

The user can correct the error **by using the side navigation** to move to the page where the error was detected. You can also move from one page to another by clicking the **‘Previous’** button. To amend the details, the **‘Save’** button of the page in question must be clicked.

After correcting the error, the user can resend the declaration by clicking the **‘Send declaration’** button on the ‘Summary and sending’ page.

TULLI
TULLI-CUSTOMS AREX

r3tg4y (6623015-9) Log out

Front pageSearchDeclarationHide Help

Declaration saved successfully

Transaction identifier: 61000000000047420

Time stamp: 22.04.2010 13:13


Web reference: AREX0000033462

Transaction identifier by email

Email address

Send email

Print this page


TULLI
TULLI · CUSTOMS · AREX

A+ A- Suomeksi | På svenska
r3ig4y (6623015-9) Log out

Front page Search Declaration

590 Exit notification

- ☐ Declaration front page
- ☒ 590 Exit notification
- ☐ Basic information
- ☐ Summary and sending

590 Exit notification

Transaction identifier

Declaration registration date

State of the declaration

Web reference

590 EXIT NOTIFICATION, MAIN PAGE (IDENTIFIED USER)


On the declaration main page, the AREX application shows information on processing of an accepted declaration. **No data can be input from this screen.**

The transaction identifier is a unique number issued by the AREX application for every declaration. The identifier is generated by the AREX system upon its acceptance of a correct exit manifest presentation. The exit manifest presentation and exit notification will not be assigned a MRN.

The declaration registration date is the date when Customs receive and accept the declaration.

The state of the declaration is a data item generated by the AREX system which makes it possible to follow the progressing of the declaration at Customs. Certain states of a declaration or goods item (Error, Control, Rejected by control) require customer's action. A separate instruction has been issued for the correction of a declaration.

Web reference is a reference number issued by the Customs system for a declaration lodged using the web channel. The reference number is generated when a new declaration is saved as a draft through the AREX application for the first time. Saving as a draft will be made available in July 2010 at the earliest.


TULLI
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A+ A- Suomeksi | På svenska
r3ig4y (6623015-9) Log out

Front page Search Declaration

590 Exit notification

- ☒ Declaration front page
- ☐ Basic information
- ☒ Basic information
- ☐ Trader's details
- ☐ Summary and sending

Basic information

Transaction identifier

Declaration reference number (LRN) *

Transaction identifier of the Export manifest presentation *

Customs office of exit*

Date and time of exit *

BASIC INFORMATION

On the **Basic information** page you enter the data concerning the whole exit notification. The exit notification can only be used to confirm the exit of one exit manifest presentation.

The language of communication is the language selected on the AREX front page for the user interface. The default language is Finnish but it can be changed to Swedish or English. You must return to the front page to make this change.

Front page	Search	Declaration
<div>590 Exit notification</div> <div><input checked="" type="checkbox"/> Declaration front page</div> <div><input checked="" type="checkbox"/> Basic information</div> <div><input checked="" type="checkbox"/> Trader's details</div> <div><input checked="" type="checkbox"/> Summary and sending</div>		
<div>Trader's details</div> <div>Contact person Hide</div> <div>Name * <input type="text"/></div> <div>Phone number * <input type="text"/></div> <div>Email address <input type="text"/></div> <div>Carrier Hide</div> <div>Country/TIN/extension * <input type="text"/> <input type="text"/> <input type="text"/></div> <div>Name <input type="text"/></div> <div>Name continuation <input type="text"/></div> <div>Street address <input type="text"/></div> <div>Postal code <input type="text"/></div> <div>City <input type="text"/></div> <div>Country <input type="text"/> abc</div> <div>Representative Show</div>		
<div>TRADER'S DETAILS</div> <p>On the 'Trader's details' page, enter the details of the declarant, carrier and, if needed, the details of the representative.</p> <p>The person responsible for lodging a declaration, the carrier, must have an EORI number. A separate guidance has been issued on how to apply for EORI.</p> <p>If the declaration is completed by a representative, the representative's details must also be entered. The representative must have an EORI number as well.</p> <p>The details of the representative can be displayed and completed by pressing the 'Representative Display' bar.</p> <p>If your EORI number is valid trader's name and address details need not be saved. The name and address details will be retrieved from the customer registers of Customs when the declaration is sent to Customs.</p>		

590 Exit notification

- ☐ Declaration front page
- ☐ Basic information
- ☐ Summary and sending

Summary and sending

Declaration data

Basic information

Transaction identifier
Declaration reference number (LRN) 123456
Transaction identifier of the Export manifest presentation 61000000000047420
Date and time of exit 22.04.2010 13:15
Customs office of exit* FI009800

Contact person

Name Asta Asiakas
Phone number 23850
Email address asta.asiakas@tulli.fi

Carrier

Trader identification number (TIN) FI6623015-9
Trader identification number (TIN) extension
Name Tullin testiasiakas 7
Name continuation
Street address Erottajankatu 2
Postal code 00100
City Helsinki
Country FI - Finland

Send declaration Print declaration

« Previous Next

SUMMARY AND SENDING

AREX creates a summary of the entered data.

The person who completes the declaration may, if he so wishes, return to the previous screens to amend the details either **by selecting the required page from the side navigation bar** or by clicking the **'Previous'** button. To amend the details, the **'Save'** button of the page in question must be clicked.

The completed exit notification is sent to Customs by clicking the 'Send declaration' button on the 'Summary and sending' page.

The summary can be printed by clicking the **'Print declaration'** button.

Before accepting the declaration, AREX checks that you have entered the compulsory data.

The screenshot shows the TULLI AREX web application interface. The top navigation bar includes the TULLI logo, language options (Suomeksi, På svenska), and the website URL (www.tulli.fi). The main navigation bar has tabs for 'Front page', 'Search', and 'Declaration', with a 'Show Help' button. The left sidebar shows a list of navigation items: '590 Exit notification', 'Declaration front page', 'Basic information', 'Summary and sending', and 'Summary and sending' (highlighted). The main content area is titled 'Summary and sending' and displays a red error message: 'Declaration reference number (LRN) missing.' Below the error message, a section titled 'Declaration contains errors' explains that errors must be corrected before the declaration can be sent. The 'Declaration data' section is divided into three sub-sections: 'Basic information' (Transaction identifier, Declaration reference number (LRN), Transaction identifier of the Export manifest presentation, Date and time of exit, Customs office of exit), 'Contact person' (Name, Phone number, Email address), and 'Carrier' (Trader identification number (TIN), Trader identification number (TIN) extension, Name, Name continuation, Street address).

If compulsory data are missing, AREX will display an error message and request the user to correct the errors before resending the declaration.

The user can correct the error by using the side navigation to move to the page where the error was detected. You can also move from one page to another by clicking the 'Previous' button. To amend the details, the 'Save' button of the page in question must be clicked.

After correcting the error, the user can resend the declaration by clicking the 'Send declaration' button on the 'Summary and sending' page.

The screenshot shows the TULLI AREX web application interface after a successful declaration. The top navigation bar is the same as the previous screenshot. The main navigation bar has tabs for 'Front page', 'Search', and 'Declaration', with a 'Hide Help' button. The left sidebar shows the same list of navigation items. The main content area displays a green success message: 'Declaration saved successfully'. Below the message, the following information is shown: Transaction identifier: 61000000000047475, Time stamp: 22.04.2010 13:30, Web reference: AREX0000033462. There is a section titled 'Transaction identifier by email' with an input field for 'Email address' and a 'Send email' button. At the bottom, there is a 'Print this page' button.