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TULL · CUSTOMS

**Katso IDs in
Customs' services**

Introduction

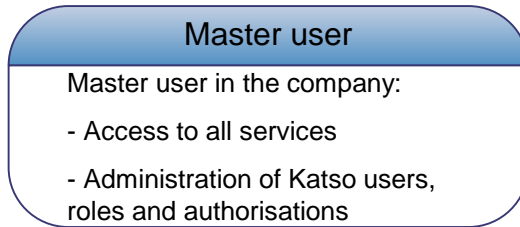
What: The Katso ID is a free-of-charge user ID meant for the use of companies.

Why: The Katso ID enables the use of electronic customs services. The ID can also be used for transactions with the Tax Administration and the Social Insurance Institution (Kela).

Who: Katso users represent their companies when using Customs' services. The service has IDs of different levels and a single ID can have several different roles. The use of the services can be administered through the different ID roles.

Examples of use

Master user only

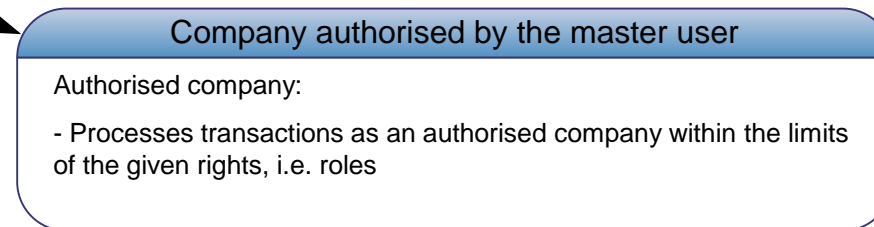
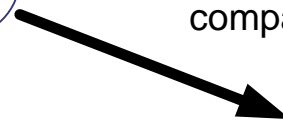


- The master user ID contains all Katso roles and it enables access to all services provided by Customs
- There can be several master user IDs
- Master users administer the Katso IDs and authorisations in their companies

Master user and authorized external user

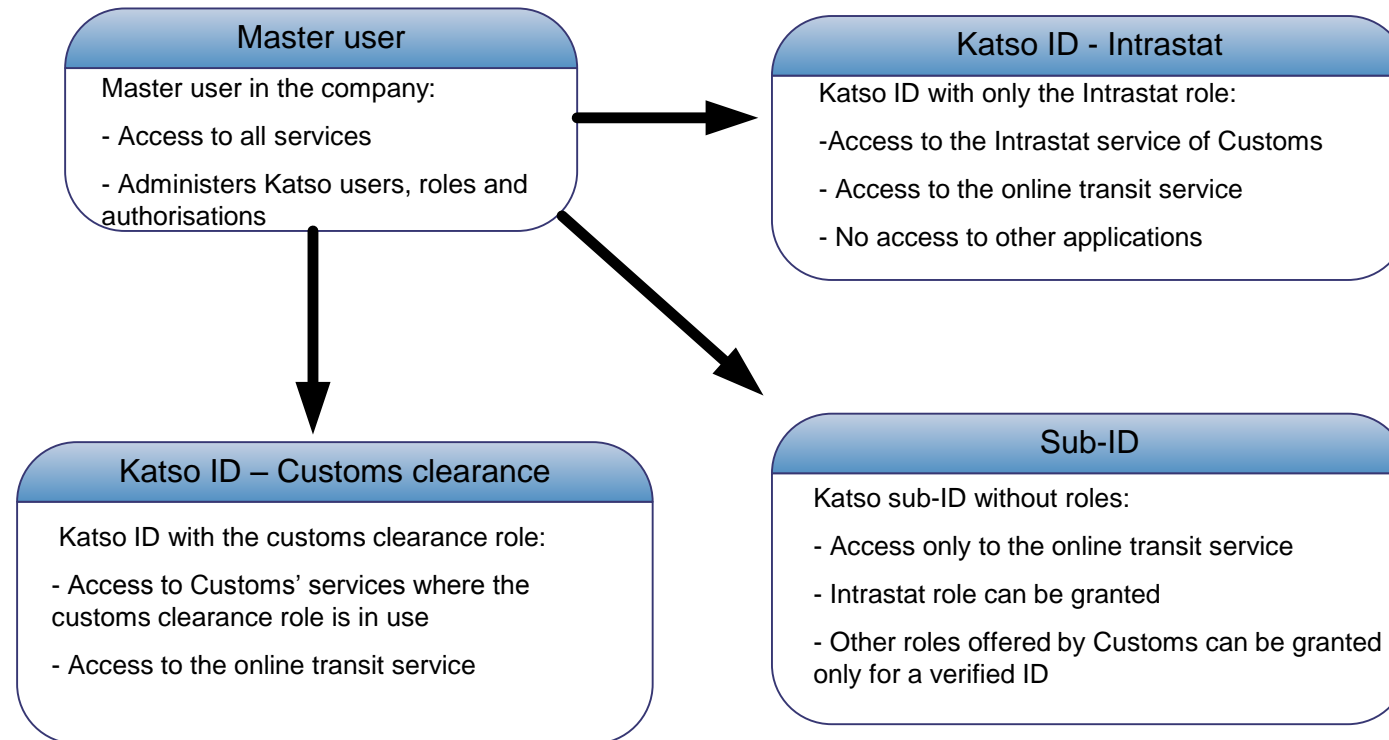


- A master user can also authorise another company
- An authorised company sees to the transactions that the client company has with Customs according to the given roles



Examples of use

Larger organisation – several roles in use



- The company has several parties with different tasks and responsibilities
- The master user's role can only comprise the administration of IDs and access rights.
Note: The master user has by default the right to access every role used in the company!

Katso IDs

Katso ID	Description
Master user / Parallel master user	The master user sets up and administers Katso sub-IDs. The master user also grants and receives authorisations. The master user ID covers all Katso roles under which the user can represent the company. Master users must have powers of procuration granted by their companies. A company can also have a parallel master user who sees to administering IDs, for example.
Katso ID	The Katso ID is a strong authentication ID which is associated with a personal identity number. Persons must verify their identity in connection with registration. The Katso ID holder personally administers the ID data in the Katso system.
Katso sub-ID	The Katso sub-ID contains a user name and a password with no association to the personal identity number of the holder. A Katso sub-ID can be upgraded to a Katso ID. Not all roles included in the Katso system can be granted to a sub-ID.

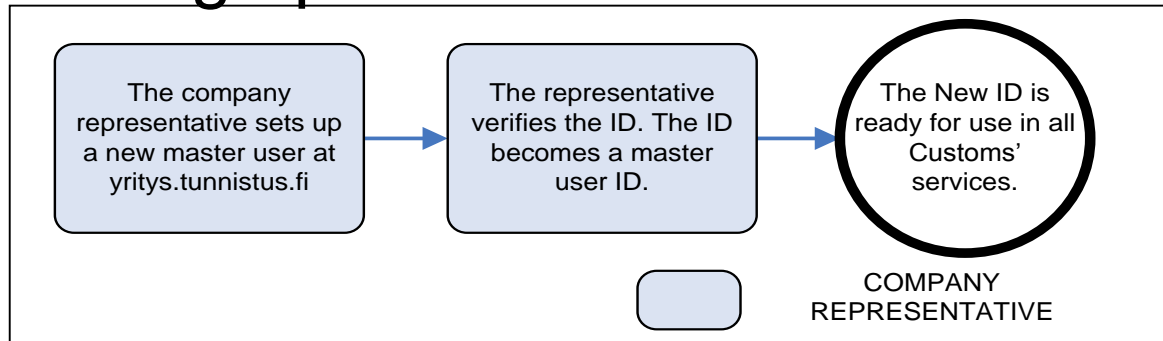
Customs transaction applications and Katso system roles

Katso-ID and role	Customs transaction services							
	ALA	Arex	Intrastat	Customs Authorisations	Web transit	Web import	Web export	Web Liitu
Master user*	X	X	X	X	X	X	X	X
Katso ID CUSTOMS Customs clearance role	X	X			X	X	X	X
Katso ID CUSTOMS Customs Authorisations				X				
Katso ID CUSTOMS Customs Excise taxation								X
Katso ID CUSTOMS Intrastat role			X					
Katso sub-ID CUSTOMS Intrastat role			X					
Katso sub-ID			X		X			

*=Master user or parallel master user ID

Setting up IDs

Setting up a master user ID



Setting up a new user ID

